

JANE M. MORTIMER, CPA, MBA

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HEALTHCARE CONTROLLER

“Jane is a consummate professional whose expertise enabled us to save over \$13 million within two years by closely examining our operations and implementing new cost controls.”

R. Smith, CEO, Braumhampton International

Agile, results-oriented accountant with a proven record of identifying and executing profitable solutions. Over 13 years' experience helping national and international corporations substantially improve financial operations. Expertise in healthcare supply chain management. Savvy presentation skills combined with a keen ability to successfully network with executives, clinicians and non-clinicians to achieve the organizational goals. Technically proficient in Microsoft Office, advanced knowledge of MS Excel, OLAP (Microstrategy and Business Objects), Document Direct and Document Analyzer.

CORE COMPETENCIES

**Project Management ~ Software Implementation ~ Financial Reporting
Reimbursement Methodologies ~ Inventory Management ~ Physician Practice Patterns**

PROFESSIONAL EXPERIENCE

BRAUMHAMPTON INTERNATIONAL, Albany, NY

1993 - 2004

Controller (1998 – 2004)

Managed and interpreted financial and operational data to measure performance and identify organization wide improvement opportunities for a worldwide network of healthcare facilities. Harnassed data warehouse capabilities to create operational efficiencies for purchasing and warehousing functions. Benchmarked providers and reduced operating expenses for facilities.

- Saved \$790,000 within first three months as Controller by researching operating expenses and obtaining benchmark data resulting in utility contract renegotiations.
- Slashed supply expenses by over \$1 million within one year by analyzing high cost healthcare categories to identify physician preference contracting options and tighten tier commitments.
- Spearheaded initiative to educate management staff in transition from material managers to supply chain directors for 15 facilities and advised on use of technological enhancements in daily operations.

Financial Analyst (1996 – 1998)

Prepared financial reporting including ad hoc reports and monthly fiscal reports for executives and board. Evaluated clinical procedures for best practices and examined net revenue from third party payors of network hospitals to identify cost-saving opportunities. Reported directly to CFO. Assisted in budget preparation and year end closings.

- Played key role in multi-million dollar joint venture between MCO Network and Braumhampton; validated \$17 million in monthly cash flow by pinpointing and resolving financial discrepancies.
- Achieved \$12 million in network hospital savings by analyzing reimbursement schedule of major insurance carrier and identifying underpayments.
- Boosted earnings by product lines by auditing ROI from capital investment for physician equipment to determine best physician practice patterns.

PROFESSIONAL EXPERIENCE *Continued...***Business Support Analyst (1994 – 1996)**

Developed, implemented and analyzed costs for five facilities and designed managed care contracts. Prepared monthly and quarterly business reports for resource management. Produced fiscal and clinical measurement reports for key personnel. Gained in-depth experience in multiple system utilization and implementation.

- Secured greater earnings by product line by educating key department heads in three different facilities on payor and cost by product line.
- Recouped \$820,000 in insurance carrier underpayments by examining cash flow issues.

Logistics Manager (1993)

Hired, trained and managed a distribution staff of 12 for a 375 bed acute care facility. Resolved disputes between department managers and buyers. Consolidated inventory levels through efficient PAR utilization. Conducted supply chain analysis to determine areas of inefficiencies.

- Reduced internal delivery time by 20% and incoming complaints by 30% monthly, improved fill rate by 15% by reorganizing logistics department; developed accountability structure and work performance standards.

AMERICA'S HOSPITAL NETWORK, Stamford, CT

1990 - 1993

Senior Accountant

Oversaw \$8 million dollar budget; manually consolidated DOR's for hospital administrators. Managed general ledger for current and federal funds; provided monthly financials for board of regents. Collaborated on accounting software conversion project that improved productivity and decreased errors.

EDUCATION

Master of Business Administration – TEXAS UNIVERSITY – Houston, TX, 1995

Bachelor of Science in Accounting – YORK UNIVERSITY – New York, NY 1989

PROFESSIONAL AFFILIATIONS & CERTIFICATIONS

Certified Public Accountant, NY and CT

Professional Association of Certified Public Accountants (PACPA)

New York Association of CPAs
